



Hidayatullah National Law University

Naya Raipur – 492002 (C.G.)

Phone No. 0771-3057604

Email: registrar@hnlul.ac.in, Website: www.hnlul.ac.in

Date: 11/04/2018

APPOINTMENT NOTIFICATION NO. 01 OF 2018

Hidayatullah National Law University, Raipur is a State University established by Hidayatullah National University of Law Chhattisgarh Act, 2003 (No. 10 of 2003) and recognized by UGC w/s. 2(f) and 12B of UGC Act, 1956. Applications are invited (in prescribed format) from competent, committed & dynamic people for the following teaching and non-teaching positions:-

Sl	Name of Post & Pay Band & Grade-Pay	No. of Posts	Qualification and Experience required for the Post
1.	Professor(Law) 37400-67000, 10000	08 (03UR, 01 OBC, 01 SC, 03 ST)	As prescribed by UGC and as amended and updated from time to time.
2.	Associate Professor (Law) 37400-67000, 9000	13 (06 UR, 01OBC, 02 SC, 04 ST)	As prescribed by UGC and as amended and updated from time to time.
3.	Assistant Professor (Law) 15600-39100, 6000	01 (UR)	As prescribed by UGC and as amended and updated from time to time.
4.	Assistant Professor (Law -16 Posts) (Economics -01 Post) 15600-39100, 6000 (From amongst any of the reserved category posts)	17 (03OBC, 12 ST, 02 SC)	As prescribed by UGC and as amended and updated from time to time.
5.	Assistant Professor (Law) (Adhoc) 15600-39100, 6000	01 (UR)	As prescribed by UGC and as amended and updated from time to time
6.	Registrar 37400-67000, 10000	01 (UR)	As prescribed by UGC and as amended and updated from time to time.
7.	Deputy Registrar (Finance) 15600-39100, 7600	01 (UR)	As prescribed by UGC and as amended and updated fromtime to time.
8.	Residential Male Doctor 15600-39100, 5400	01 (UR)	<u>Essential:</u> M.D. OR MBBS with Three years' post qualification experience
9.	Residential Female Doctor 15600-39100, 5400	01 (UR)	<u>Essential:</u> M.D. OR MBBS with Three years' post qualification experience
10.	Assistant Registrar 15600-39100, 5400	01 (UR)	<u>Essential:</u> Good academic record plus Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC Seven Point Scale

Ajay Hagar
Registrar (I/c)

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			<u>Desirable:</u> Knowledge of Computer Applications.
11.	Placement-cum-Public Relations Officer 15600-39100, 5400	01 (UR)	<u>Essential:</u> Must have obtained minimum 55% of marks in LL.B. and MBA (HR)/Must have obtained minimum 55% of marks in LL.M. with P.G. Diploma (H.R) from a recognized and reputed institution <u>Desirable:</u> Three years' post qualification experience as Placement Officer in India & abroad in a professional institution with proven track record; Knowledge of Computer Applications.
12.	Estate Officer 15600-39100, 5400	01 (UR)	<u>Essential:</u> Good academic record plus Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC Seven Point Scale OR Masters Degree with Five Years administrative/ field/ office work experience in the Grade Pay of Rs. 4200/- and equivalent pay scale or above. <u>Desirable:</u> Knowledge of Store purchase and financial rules and regulations; Knowledge of Computer Applications.
13.	Personal Assistant/ Stenographer 9300-34800, 4600	02 (01ST, 01OBC)	<u>Essential:</u> Bachelor's degree and Stenography with e-governance Experience/knowledge of word processing. <u>Desirable:</u> Computer knowledge & experience <u>Experience:</u> Person working in same position.
14.	Assistant Grade-I 9300-34800, 4200	01 (ST)	<u>Essential:</u> Bachelor's degree and computer knowledge. <u>Desirable:</u> 5 years office work experience. <u>Experience:</u> Person working in same position.
15.	Assistant Grade-II 9300-34800, 4200	02 (01ST, 01OBC)	<u>Essential:</u> Bachelor's degree and computer knowledge. <u>Desirable:</u> 3 Years office work experience. <u>Experience:</u> Person working in same position.
16.	Assistant Grade-III 5200-20200, 2400	03 (01 UR, 02 ST)	<u>Essential:</u> Bachelor's degree and computer knowledge. <u>Desirable:</u> 2 Years office work experience. <u>Experience:</u> Person working in same position.
17.	Boys Hostel Assistant (Male) 5200-20200, 2400	01 (UR)	<u>Essential:</u> Bachelor's Degree from a recognized/ reputed University and Knowledge of Computer Applications.

Jyoti Hazra
Registrar (I/c)



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			Desirable: Work Experience in hostel managerial/ supervisory capacity/ Higher educational qualifications.
18.	Girls Hostel Assistant (Female) 5200-20200, 2400	01 (UR)	Essential: Bachelor's Degree from a recognized/ reputed University and Knowledge of Computer Applications. Desirable: Work Experience in hostel managerial/ supervisory capacity/ Higher educational qualifications.
19.	Sub Engineer (Civil) 5200-20200, 2400	01 (UR)	Essential: Diploma in Civil Engineering, 3 Years experience. Desirable: Three Years office work experience. Experience: Person working in same position.
20.	Sports Assistant-cum-Gym Instructor (M) 5200-20200, 2400	01 (UR)	Essential: (1) Bachelor's Degree from a recognized & reputed University. (2) Must have represented the University/ College at the inter-University/inter-college competitions OR the State in National Championships. Desirable: Knowledge of Computer Applications.
21.	Sports Assistant-cum-Gym Instructor (F) 5200-20200, 2400	01 (UR)	Essential: (1) Bachelor's Degree from a recognized & reputed University. (2) Must have represented the University/ College at the inter-University/inter-college competitions OR the State in National Championships. Desirable: Knowledge of Computer Applications.
22.	Outsourcing Supervisor 5200-20200, 2400	01 (UR)	Essential: Bachelor's Degree and Knowledge of Computer Applications. Desirable: Should possess sound managerial skill and should have minimum two years post qualification work experience.
23.	Driver 5200-20200, 1900	09 (04UR, 01OBC, 03ST, 01SC)	Essential: Driving License for four wheelers/heavy vehicles. Must have passed fifth standard. Proper eye-sight and vision. Desirable: Three years experience of driving vehicles in a recognized institution.

Registrar
Registrar (I/c)

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24.	Motor Mechanic cum Driver 5200-20200, 1800	01 (UR)	<u>Essential:</u> Driving License for four wheelers/ heavy vehicles. Must have passed fifth standard. Proper eye-sight and vision. <u>Desirable:</u> Three years work experience as mechanic in a recognized institution/ Motor company garage/ workshop.
25.	Library Attendant 5200-20200, 1800	09 (04UR, 01OBC, 03ST, 01SC)	<u>Essential:</u> Must have passed eighth standard. <u>Desirable:</u> Must be hard working and familiar with English vocabulary. Two years work experience in library of a recognized institution.
26.	Field Assistant 5200-20200, 1800	01 (UR)	<u>Essential:</u> Must have passed eighth standard. <u>Desirable:</u> Must be hard working. Two years work experience in a recognized institution.
27.	Caretaker-cum Office Assistant 4440-7440, 1300	02 (UR)	<u>Essential:</u> Must have passed Tenth standard. <u>Desirable:</u> (1) Must be a good cook, should have good knowledge of housekeeping; (2) Well mannered.
28.	Office Assistant/ Peon/ Class IV 4440-7440, 1300	07 (01UR, 01OBC, 04ST, 01SC)	Preference will be given to those candidates possessing technical qualification required for performing work of Caretaker/ Attendant/ Book Lifter/ Driver/ Plumber/ Carpenter/ Electrician. <u>Essential:</u> Higher Secondary School Certificate with two years working experience on similar post of Office Assistant/ Peon/Caretaker/Attendant/Book Lifter. OR High School Certificate & Driving License for four wheelers/ heavy vehicles, proper eye sight and vision. Two years working experience on similar post. OR High School Certificate & Certificate in Plumbing/Carpentry/Electrician trade from recognized ITI with two years of experience on similar post.
29.	Cook-cum-Attendant 4440-7440, 1300	04 (02UR, 01OBC, 01ST)	<u>Essential:</u> Must have passed fifth standard. <u>Desirable:</u> (i) Must be a good cook, should have good knowledge of housekeeping; (ii) Well mannered.

Ajay Hazra
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30.	Gardener-cum-Attendant 4440-7440, 1300	04 (02UR, 01OBC, 01ST)	<u>Essential:</u> Must have passed fifth standard. <u>Desirable:</u> Must be hard working. Two years work experience as gardener.

Essential conditions:-

1. Interested candidates are required to apply in the prescribed format. Format may be downloaded from University website www.hnlmu.ac.in
2. Last date for submission of completed Application forms is **10/05/2018** upto 5:00 p.m.
3. A Demand Draft of Rs. 500/- (Rupees five hundred only) in case of General/ OBC candidates and Rs. 200/- (Rupees two hundred only) in case of SC/ST candidate towards application fee drawn in favour of "**Registrar – Hidayatullah National Law University, Raipur** is also to be essentially enclosed alongwith the application form.
4. The Candidates are required to provide documentary proof in support of all the statements/claims (qualification, age, experience, caste etc. etc.) made by them in their application forms, failing which the application may be rejected.
5. The age of a person at the time of appointment to the service of the University should not be less than 18 years and not more than 40 years in respect of administrative and ministerial staff and not more than 60 years in respect of officers and teachers provided that the Executive Council shall have the discretion to relax or waive these limits whenever it considers necessary in the interest of the University.
6. The last date notified for submission of application forms shall be deemed to be the age of appointment with reference to this appointment notification.
7. Send separate applications and demand drafts for each post. Do not apply for more than one post in one application form.
8. Persons already employed should submit "No Objection Certificate" and "Experience Certificate" clearly indicating the nature of post(s) held, duration, subject taught (in case of teaching post) and salary drawn with pay scale.
9. Basic pay of already employed persons will be protected as per rules in eligible cases, if the applications are routed through proper channel.
10. The University is a residential University and the persons appointed against this notification may be required to reside in the University Campus in Naya Raipur, particularly those whose work falls in the category of essential services.
11. Medium of instruction for teaching in HNLU is English hence candidates applying for the faculty positions must be fluent in English & able to teach in English.
12. In general, Chhattisgarh Government reservation rules shall be applicable. However, it is further clarified that reserved category posts are meant for Chhattisgarh Domicile only. In this regard, it is clarified that the SC/ST candidates of Chhattisgarh Domicile are required to send application fee of Rs. 200/- (Rupees Two Hundred only) towards each application in the prescribed manner and the SC/ST candidates who belong to other States of the country shall be treated as Unreserved Candidates as per Chhattisgarh Government Reservation Rules and they are required to send application fee of Rs. 500/- (Rupees Five Hundred) towards each application in the prescribed manner. It is once again clarified that the applications received without the application fee as prescribed, shall be summarily rejected.

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13. All applications should be sent by post or submitted in person to "Registrar, Hidayatullah National Law University, Post Uparwara, Naya Raipur – 492002, Chhattisgarh". The University shall not be responsible for any postal delay. Applications received after the stipulated date will not be considered.
14. As the University is located 30 Kms. away from the main city of Raipur and the courier services are not up to the mark, therefore, the candidates are advised not to send their applications through courier.
15. Writ Petition No.(C) 591/2012 Guru Ghasidas Sahitya and Sanskrit Academy Vs. Chhattisgarh Government and Others, W.P.(C) No. 592/2012 - P.R. Khute Vs. Chhattisgarh Government and Others, W.P.(C) No. 593/2012 - Satyanam Seva Sangh Raipur Vs. Chhattisgarh Government and Others, W.P.(C) No. 594/2012 - H.R. Bhatpahari Vs. Chhattisgarh Government and Others have been filed in the Hon'ble High Court of Chhattisgarh against the C.G. Lok Seva (Reservation for SC, ST and OBC Categories) Amendment Act, 2011 published by the State Government in the State Government Gazette Notification (Extraordinary). Hon'ble High Court of Chhattisgarh in its interim order dated 09.07.2012 has given conditional permission for making appointments in Class-I, II, III & IV categories with the condition that appointments to be made in all the departments shall be subject to the final order/decision of the Hon'ble High Court of Chhattisgarh. It is hereby clarified to all the aspirants/applicants that all the appointments to be made with reference to this appointment and corrigendum notification shall be subject to the final order/decision of the Hon'ble High Court of Chhattisgarh in W.P.(C) No. 591/2012, 592/2012, 593/2012 and 594/2012.
16. Further details, change in dates, shedule, addendum, corrigendum etc. pertaining to this appointment and corrigendum notification, if any, will be notified on University website only.

NOTWITHSTANDING ANYTHING CONTAINED ABOVE:-

- a. The University reserves all rights to increase/decrease the number of posts.
- b. The University reserves all rights to make/not to make appointment on particular post/s.
- c. The University also reserves all rights to cancel this advertisement without assigning any reason.

Ajay Kumar Hayer

REGISTRAR(I/C)

Registrar (I/c)

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Naya Raipur (C.G.)



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No.HNLU/18620/2018

Date : 02.05.2018

Corrigendum Notice
(Appointment Notification No. 01 of 2018)

Revised format of Application Form for the Teaching Posts against Appointment Notification No.01/2018, dated 11.04.2018

1. There are certain changes/corrections in the Application Form for the post of Associate Professor of Law & Professors of Law only therefore please ignore the earlier form and download the amended/corrected Application Form from the University website: www.hnl.u.ac.in. Those who have already sent their application form for the post of Associate Professor/Professor are again required to send their application in the amended form.
2. The last date for receiving applications for the Teaching Posts (Assistant Professor/ Associate Professor/ Professor) against abovesaid notification is extended up to 26th May 2018 latest by (05:00 p.m.)

By Orders

Ajay Hazra
Registrar (I/c) 02.05.18

Registrar (I/c)

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